**WIRE TRANSFER FORM**

**Tuition Payment Office**

Marcela Cruz Caballero

Deputy Director of Scholarships Abroad

Consejo Nacional de Ciencia y Tecnología

Av. Insurgentes Sur 1582

Crédito Constructor,

03940, Ciudad de México

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[mcruzca@conacyt.mx](mailto:mcruzca@conacyt.mx)

[svazquez@conacyt.mx](mailto:svazquez@conacyt.mx)

**Information required:**

|  |
| --- |
| 1. University/School/Campus |
| 1. Bursar Office contact name |
| 1. Address |
| 1. Telephone number |

***Please note that invoices must contain the following information***:

* Directed to: Consejo Nacional de Ciencia y Tecnología

Av. Insurgentes Sur 1582

Colonia Crédito Constructor

Ciudad de México, 03940

* Dated in 2020
* Full name of the student sponsored by Conacyt (include second surname)
* Total amount owed
* Clearly stay academic period or term that you are billing
* Headed paper
* PDF Format
* Please do not send links
* Bank information to make the transfer

|  |
| --- |
| 1. Bank name |
| 1. Bank account number |
| 1. IBAN |
| 1. Sort code |
| 1. Swif code |

Please include the invoice number and student name for our reference

***\**** *As a reminder, students sponsored by the Ministry of Energy (SENER),*

*need to be invoiced separately.*